

# your care your hospital our passion



becoming an NHS Foundation Trust

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**Every patient has a story to tell and your experience of using our services can change what we do.**



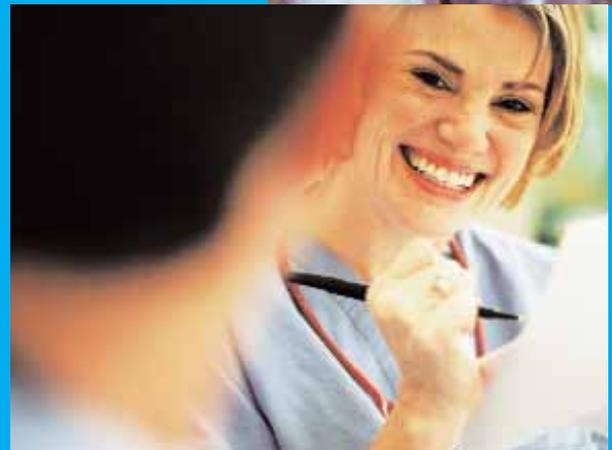
**At Southampton University Hospitals Trust, we want your side of the story to be heard by the people making the big decisions.**



**So we are planning to form a new organisation, an NHS Foundation Trust, that you can join as a member.**



**Please take the time to read about our plans and discover what they mean for you, your friends and family and the community we serve.**



**Together we can make a difference.**



# Your regional teaching hospital

Southampton University Hospitals Trust is your regional teaching hospital, which means:

- We are training the doctors and nurses of tomorrow
- Our medical research is discovering new cures and better treatments
- Patients come here from many miles away to be cared for by experts who work in a single specialist field
- Local people use our services for routine and complex hospital care, diagnostic services and medical emergencies

“It’s all about giving different communities a sense of ownership over their healthcare. People do have views on hospital care – the food, the wards, waiting times – and they should get involved to give themselves a voice in the future of the NHS.”

Ram Kalyan, Southampton’s Unity 101 Community Radio station







# Your NHS

NHS care is free at the point of delivery and is given on the basis of need, not an ability to pay. This is what sets the NHS apart from the health systems of many other countries.

As an NHS Foundation Trust, we will continue to uphold this principle and will maintain the close partnerships we have with other NHS and social care organisations.

Our Trust is known in the NHS as a provider of hospital services and we have customers, the Primary Care Trusts, or PCTs, who commission us to deliver a certain amount of hospital care on their behalf.

Every year we reach an agreement with our PCTs, about the services they would like us to provide and how many patients they would like us to see. We are then paid by the PCT for every patient we diagnose and treat under a system called “Payment by Results”.

This separation of the providers from the commissioners of NHS services is a recent reform in the NHS and an important factor in the way we plan and manage hospital services. Our two biggest customers are the Primary Care Trusts of Hampshire and Southampton City.

As a regional teaching hospital we care for patients who come to us through a number of different routes. They might arrive at our Emergency Department or be referred to us as a planned or urgent admission by their family doctor. Other patients are referred to us by doctors working in local partner hospitals who decide that specialist care is needed.



**We are also the major university hospital on the south coast and in some specialities our clinical teams will visit patients in hospitals as far away as Brighton and Cornwall.**

The partner hospitals from which we take the majority of these “tertiary” care patients are located in Bournemouth, Poole, Winchester, Salisbury, Chichester, Guildford, Basingstoke, the Isle of Wight, the Channel Islands and Portsmouth.

We are also the major university hospital on the south coast and in some specialities our clinical teams will visit patients in hospitals as far away as Brighton and Cornwall. Our links across the region are extensive and we work in collaboration with other NHS providers to train future generations of clinical staff and undertake vital academic research.





# Your hospitals at a glance

We own and manage two hospitals located on a large campus in the Hollybrook area of Southampton. The campus is also home to several University of Southampton departments that undertake leading edge research into the prevention, diagnosis and treatment of disease

## Southampton General Hospital

This large hospital, which houses the majority of our departments, services and facilities including:

- Specialist services allied to strong research programmes:
  - Cancer Care
  - Cardiothoracic services (heart and lung)
  - Neurosciences (brain injury and neurological illness)
  - Respiratory Medicine (lung conditions including asthma)
  - Upper and lower gastrointestinal services
- Services for the critically ill including:
  - Adult and paediatric intensive care
  - Neurosciences intensive care
  - Cardiac intensive care
  - Medical and surgical high dependency units
- Specialist children's services including:
  - Cancer
  - digestive disorders
  - hearts
  - brain injuries and neurological conditions
- Haematology (blood disorders)
- Ear, Nose and Throat



- Emergency Department and Acute Medical Unit
- Rheumatology (Lupus, arthritis and related conditions)
- Infectious diseases
- Endocrinology (hormonal conditions including diabetes)
- General Surgery
- Ophthalmology
- General medicine
- Services for older people
- Allergy service
- renal (kidney) medicine
- Trauma and Orthopaedics
- Vascular services
- Hepatology (liver disease)
- Operating Theatres
- Anaesthesia
- Wellcome Trust Clinical Research Facility
- University of Southampton Medical School
- Integrated Directorate of Education and Learning
- Sterile Services
- Pathology (tests and screening)
- Medical Physics
- Physiotherapy
- Rehabilitation
- Radiology
- Occupational and speech and language therapy

## The Princess Anne Hospital

On a site adjacent to Southampton General Hospital this hospital offers a range of services based on its outstanding reputation for women and children's services including:

- Obstetrics
- Foetal medicine (babies in the womb)
- Neonatal medicine (newborn babies) including intensive care
- Early pregnancy unit
- Ultrasound department
- Southampton and Salisbury Breast Imaging Unit
- Breast surgery
- Clinical genetics
- Gynaecology
- Fertility



## Countess Mountbatten House

We own and manage this large hospice on the outskirts of Southampton in which we provide a palliative care service, mainly to cancer patients.

## Working in the community

We run a number of services including dermatology, audiology and outpatient clinics at the Royal South Hants hospital in Southampton and undertake outpatient clinics at the Lymington New Forest Hospital. Our midwives provide a community midwifery service for the City of Southampton and surrounding area.





# Your future hospital – our service vision

As a hospital with an exciting future we have made some bold plans to expand and develop our world-class services in Southampton.

We want you to share our vision for the future and help us achieve our aims. Please take this opportunity to read about our plans and comment on them. Your views will be taken seriously.

## Defining Services

We plan to develop six of our strongest services into centres of excellence. Staff from different disciplines will work together in these centres to care for patients, develop leading edge treatments and train the next generation of health professionals.

We will offer these specialist services to patients beyond the Southampton area, and invest in building larger teams that can offer the highest standards of care.

Our defining services will be a beacon for the hospital and they are:

- Heart disease and circulation
- Respiratory medicine
- Brain injury and disease
- Women and children's services
- Cancer
- Gastrointestinal medicine

These services will be supported by the development of extensive critical care facilities that will enable us to care for the most complex and seriously ill patients in the region.

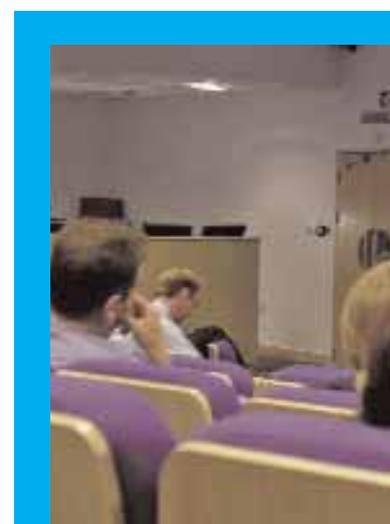
## Local Services

At the same time we will continue to deliver services for local people who have a long history of using our hospitals.

Working with our NHS partners, we will develop co-ordinated and innovative services for the care of common chronic diseases such as diabetes, heart failure and respiratory conditions like asthma.

We will also develop our emergency service into a leading centre for complex emergencies and support the development of community services for minor emergencies. Our diagnostic services will grow so that treatments can begin more rapidly.

We will also continue to provide services for the people of Southampton who would prefer to come to us for routine surgery or treatment. However, we will work with family doctors to encourage patients to be treated in a community hospital, GP surgery or in their own home where it is safe and appropriate to do so.







# Your choice of hospital

We will only be able to invest in our long-term plans for the future if patients choose to come to our hospitals for treatment. There are a number of factors that will influence their choice and our key strengths are:

- **Top doctors**

Teaching hospitals attract consultants that are at the top of their field and many of our doctors have international reputations in their specialist area.

- **Team working**

Our consultants work with nurses, psychologists, radiographers, physiotherapists and other professions in large multi-disciplinary teams where you can benefit from more than one opinion on your care and treatment.

- **Clinical Safety**

Our hospitals have extensive critical care facilities available for patients whose condition deteriorates unexpectedly.

We have specialist intensive care units for patients who develop brain injuries or heart problems, a large general intensive care unit and specialist units dedicated to the care of children and newborn babies.

- **Access to all specialities**

We have a broad range of specialties and cover every field except for the treatment of burns, plastic surgery and renal (kidney) medicine. This means you are unlikely to be transferred from our hospital to another centre to access specialist treatment.

- **Outcomes**

Our clinical outcomes (or the results of our treatments) are excellent.

...many of our doctors have international reputations in their specialist area.



# A better experience of hospital

Our focus for the future is to continue improving the overall experience of using our hospital services with emphasis on the following areas:

- **Faster treatment**

We will meet our promise of ensuring that patients are seen, diagnosed and treated within 18 weeks of referral by their family doctor.

- **An improved patient environment**

We plan to upgrade wards to provide more single rooms and ensuite facilities as well as ensuring the optimum numbers of staff to deliver the best patient care in all areas.

- **Clean wards and clinics**

Ongoing investment in cleaning services to ensure every patient area is spotlessly clean.

- **Winning the war on infection**

MRSA rates in our hospital are falling fast and are significantly lower than other trusts our size. We will make further investment in measures to protect patients from any risk of contracting an infection while they are in our hospitals.

“NHS Foundation Trusts are a completely new kind of organisation, at the heart of the Government’s commitment to devolution and decentralisation in public services”

Professor Bill Wakeham, Vice-Chancellor of the University of Southampton



# A new organisation

In order to achieve our goals we plan to become a new kind of organisation, an NHS Foundation Trust, that you can join as a member.



# What are NHS Foundation Trusts?

NHS Foundation Trusts were first established by the Health and Social Care (Community Health and Standards) Act 2003 and they have operated at the leading edge of the NHS since that time. They are free from central government control and are instead locally accountable to their members who are drawn from staff, patients and the local community.

Although NHS Foundation Trusts are unique organisations, they are based on a model of local ownership and “mutuality” similar to that of the Co-Op and mutual building societies. The members of a Trust have an opportunity to get involved in the life of the hospitals and can have their say by electing council members who will provide guardianship and advice to the Trust on behalf of the wider membership.

If we are successful in forming an NHS Foundation Trust, there will be a number of changes to the way we operate and we will:

- **Have greater financial freedom**  
We will be able to retain any surplus made on our income and decide how to invest it. At the end of the year we must be able to demonstrate we are a viable business and we will be able to borrow capital funds from public and private sources to invest in upgrading facilities and building new ones.
- **Be regulated rather than directed**  
Instead of being performance managed by the Department of Health (through our

Strategic Health Authority) we will be licensed to operate by a body called Monitor, which acts as the independent regulator for all foundation trusts. Monitor will ensure that we are meeting the terms of our licence at all times and that we are continuing to provide NHS services to NHS patients.

- **Be able to respond to local need**  
We will have more freedom to restructure the organisation in response to the needs of the population we serve. Our accountability will be based on what we achieve rather than how we achieve it.
- **Have legally binding contracts with our customers**  
Our PCTs, and other commissioning groups organised by GPs, will agree contracts with us to pay us at an agreed price list (the national tariff) for the work that we do. This will give us greater financial stability but we will be responsible to our customers who will monitor our performance according to the contract.



...The members of a Trust have an opportunity to get involved in the life of the hospitals...



“There is potential for people who want to become involved to make a real impact on health provision”

Annette Davis, SCRATCH (Southampton City and Region Action to Combat Hardship)

# An NHS hospital with NHS values

The hospitals will continue to uphold the core values of the NHS. Care will be given free at the point of delivery, on the basis of need and not the ability to pay.

We will continue to be monitored and inspected by all the agencies that currently work to maintain national quality standards for NHS services, including the Healthcare Commission.



# Why become a Foundation Trust?

- **Freedom**

We will be able to work much more closely with patients, the local community, family doctors and our customers, the PCTs, to develop services that make sense to the people who use them. Because we will be accountable for what we achieve rather than how we achieve it, we can re-organise and make changes more quickly. We can also finance projects through raising capital funds from private or public sources and we will be able to respond quickly to the needs of our patients.



...We will be able to work much more closely with patients, the local community, family doctors and our customers, the PCTs, to develop services that make sense to the people who use them.

- **Involvement**

We will be able to involve patients, staff and our local community more widely in the life of the Trust. This will bring significant benefits to the organisation as a whole because the input of our members means we can:

- Improve our services – Members can tell us what they think about our services and how we can improve them, and we will have the freedom to make changes.
- Be a better employer – Our staff will

have a greater say and can tell us what we could do to improve their working life.

- Fundraise for special projects – Members will be encouraged to join in with our fundraising efforts on projects where charitable funding is appropriate.
- Contribute to the health of our local economy – As one of the region's largest employers we will work with business partners and the public sector to ensure we are creating maximum opportunities for local employment.
- Develop awareness and understanding – We will engage our members in our efforts to develop the public understanding of our hospitals and how they are run.
- Recruit volunteers – With a vibrant membership we will have an opportunity to encourage volunteering for a range of projects.





# Your chance to get involved

You can become a member of our Foundation Trust and there is an application form at the back of this document where you can register to join our Trust from the first day it is officially formed.

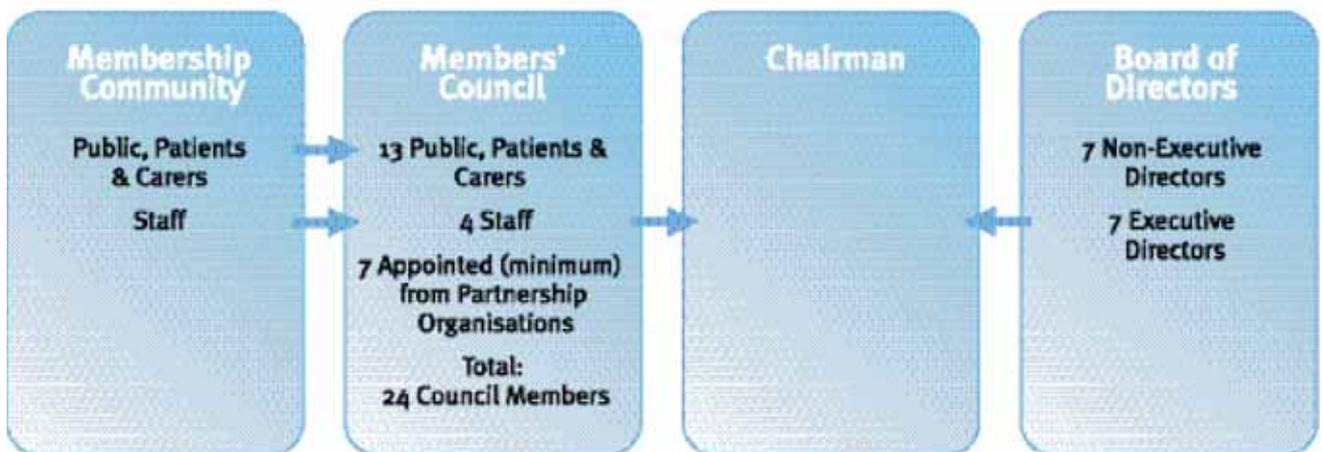
The structure we have created for involving members will be an important factor in the way our NHS Foundation Trust is governed and the arrangements we have made are described below. Please take the opportunity to read this section carefully.

We would like to know what you think about our plans and your feedback will be very carefully considered.



# A structure for governance

The proposed structure of the governance arrangement we will put in place when we become a foundation trust is described in the diagram below:



The new Foundation Trust will have:

- A membership community
- A members' council
- A board of directors

“ Foundation Trust status will enable greater participation in the future of health in Southampton. There's more accountability to local people, and the hospital will have more independence.”

Dr Redwan El-Khayat is chairman of the Muslim Council of Southampton





# A membership community

Our priority will be to develop a membership that truly reflects the community that uses the hospital. This will include our staff, patients and partners as well as our local community.

We are committed to ensuring that our membership reflects the community we serve in terms of age, gender, ethnicity and socio-economic status. This will enable parts of our community that are seldom heard in discussions about public services to be represented in our organisation.

Anybody over the age of 16 can become a member but as a major children's hospital we will be working to involve children below this age in the life of our Foundation Trust.

Members will have an important role in our Foundation Trust. They will be responsible for ensuring that the views of the community are taken into account when the Board of Directors takes decisions about how the hospitals operate and develop.

Our members will play a pivotal role in the exchange of information and ideas between us, and the community we serve. They will tell us how we could improve our services and act as our link with the community gathering views from their friends and family.

They will be able to:

- Vote to elect the people who will represent their views on the Members' Council

- Stand for election to the Members' Council
- Become involved in the Trust as we seek participation from members to develop our services

We will ask our members what level of involvement they would like to have in the life of the Trust but every member will receive:

- A regular newsletter for members
- Invitations to special events such as open days, seminars, focus groups and our Annual General Meeting
- An invitation to comment on new services and service development proposals



Our members will play a pivotal role in the exchange of information and ideas between us, and the community we serve.







# The proposed structure of our membership community

Members will join our trust in one of a number of constituencies.

We have organised our constituencies to ensure that our membership is best able to represent our community. There will be two main categories of member:

- Staff
- Public, patient and carer

Members of one constituency will not be able to join any other constituency so our staff members will not be eligible to join as a public, patient and carer member

There is no limit on the number of NHS Foundation Trusts that an individual can join as a member.

## Staff Members

Our staff play such an important role in our trust that we have decided to register them automatically as members unless they indicate to us that they do not wish to join.

The staff membership will be broken down into four classes:

- Medical and dental staff
- Nursing and midwifery staff
- Other clinical staff
- Other staff

The staff membership will be open to:

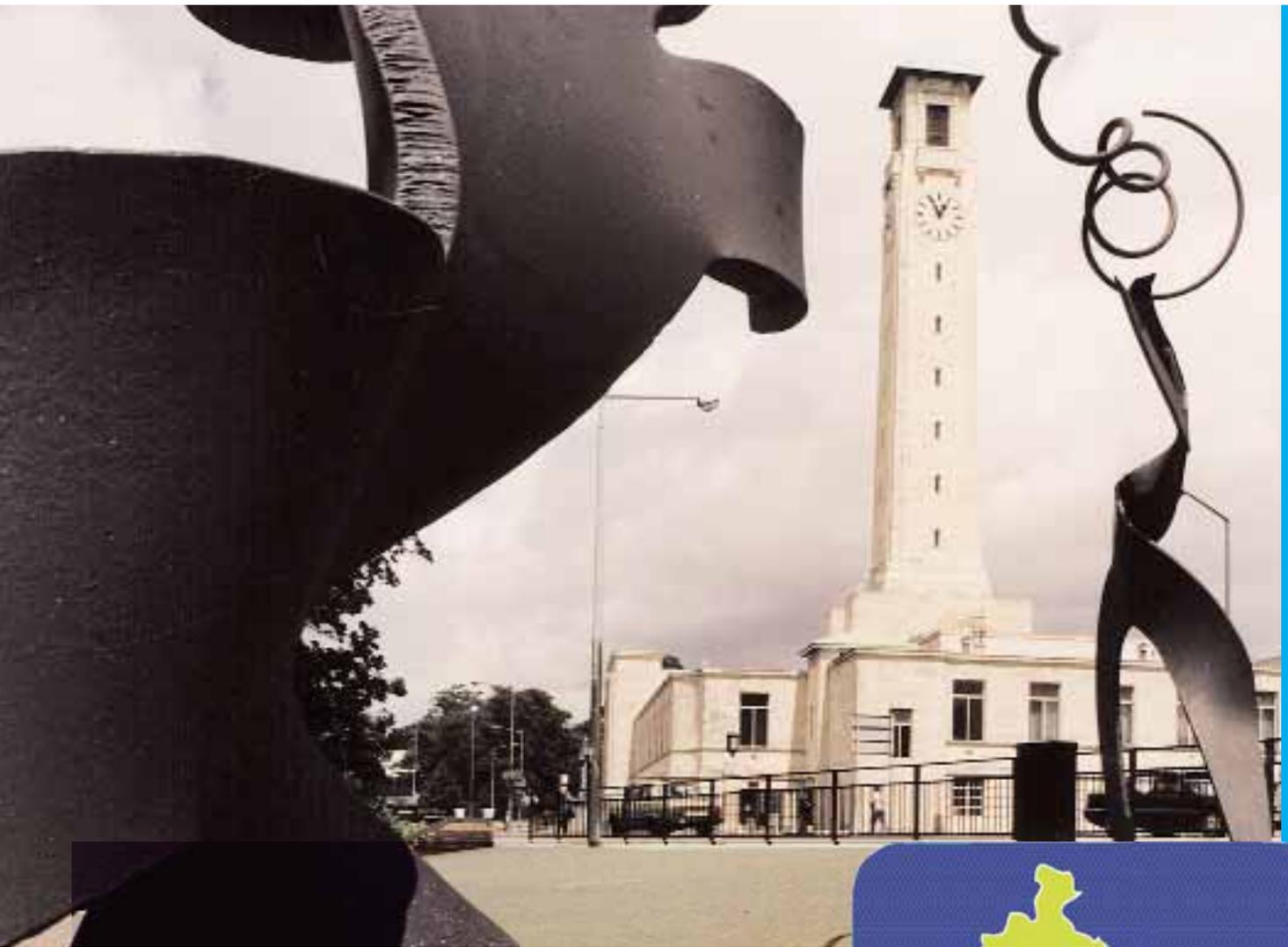
- Staff who have a permanent contract of employment
- Staff on a fixed term contract of employment lasting at least 12 months
- Staff with an honorary contract of employment of at least 12 months or who have exercised functions for the trust for at least 12 months, including as a volunteer

## Public, patient and carer members

Members of the public as well as patients of the Trust and their carers, family and friends can join one of the following public constituencies:

- Southampton City
- New Forest, Eastleigh and Test Valley
- South of England Region – Rest of Hampshire and the counties of East Sussex, Berkshire, Surrey, Wiltshire, Dorset, Devon and Cornwall
- Islands – Isle of Wight and the Channel Islands

The maps on the right indicate the boundaries of these constituencies, which will follow the relevant electoral boundaries of local government bodies.



## Membership constituencies

-  Southampton City
-  South of England Region
-  New Forest, Eastleigh and Test Valley
-  Islands





# Council Members

Our membership community will be given the opportunity to elect their representatives on the Members' Council at an early stage in the formation of the Foundation Trust

Our patient, public and carer constituencies will elect the following number of council members:

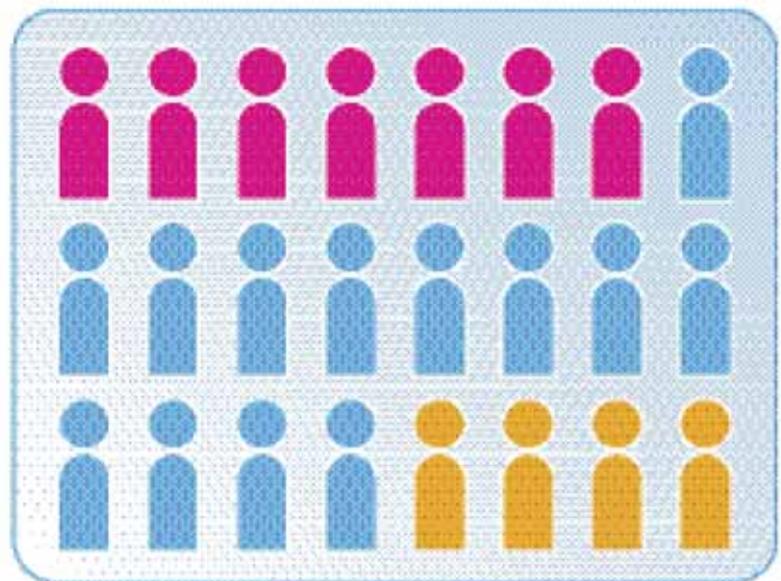
- Southampton City 5
- New Forest, Eastleigh and Test Valley 4
- South of England Region 3
- Islands 1

Our staff members will elect a council member for each of the four constituencies below:

- Medical staff 1
- Nurses and midwives 1
- Other clinical staff 1
- Other staff 1

We will also authorise the key partners of the trust listed below to appoint a council member of their choosing.

- The University of Southampton 1
- Hampshire Primary Care Trust 1
- Southampton City Primary Care Trust 1
- Hampshire County Council 1
- Southampton City Council 1
- The Business Community 1
- The Voluntary Sector 1



## How our Members' Council will be formed

-  Council members appointed by our partners
-  Council members elected by the public, patient and carer membership
-  Council members elected by the staff membership



# What will the Members' Council do?

The Members' Council will represent the interests of the local community and the membership in the guardianship of the Trust.

They will also have an advisory role providing views to the Board of Directors on the future development plans of the Trust.

A key role will be in consulting with the membership community to find out their views as well as communicating effectively with them about the performance, services and future plans of the Foundation Trust.

We will also expect our Members' Council to be involved in community outreach, acting as ambassadors for the Trust and being closely involved in the ongoing recruitment of members.

The Members' Council will not be responsible for the day-to-day operational running of the Trust – including the setting and controlling of budgets. This responsibility will remain with the Board of Directors.

Other duties of the Members' Council are:

- Representing the interests of members and partner organisations in the governance of the NHS Foundation Trust
- Regularly communicating information about the Trust, its strategies and performance to the 'constituencies' they represent
- Appointing the non executive directors of the Trust including the chair

- Appointing the Trust's auditor
- Dealing with specific issues or projects as requested by the Chair of the Trust.

We will be required to change the name of our organisation to reflect our status as an NHS Foundation Trust. Our preferred option is to become University Hospital Southampton NHS Foundation Trust. This will emphasise our contribution to teaching and research and distinguish our role from that of other NHS trusts in the area.

 A key role will be in consulting with the membership community to find out their views





# What do local people think about our plans?

We are pleased to share with you the thoughts of some of the local people who are supporting our application. Our champions all play an important role in our local community and we are very grateful for their involvement.

**Ram Kalyan is founder and station manager at Southampton's Unity 101 Community Radio station, the south's only Asian and ethnic radio station.**

He said: "Our philosophy here is 'By the community, for the community and to the community'. That applies to any organisation providing services to the public, including the hospital. There's a need to ask yourself all the time, how much are these services for the community? Foundation Trust status will help the hospital answer this question better.

"So it's excellent that the hospital is going down this route. People should definitely get involved and find out about becoming members.

"It's all about giving the different communities of Southampton involved a sense of ownership over their healthcare. People do have views on hospital care – the food, the wards, waiting times – and they should get involved to give themselves a voice in the future of the NHS."



**Richard Schofield is headteacher of Redbridge Community School, a specialist sports college with up to 850 pupils in Millbrook, Southampton.**

He said: "I support this bid by the Trust. Local people are far more responsive and aware of local need and are, at times, for more prudent about resource allocation than central Government – targeting resources to the areas of greatest need.

"The parallel in education is School Trusts, currently being introduced. Stakeholders with a genuine interest in the wellbeing and education of young people will run schools in the same way that Foundation Trust members will have a say in developing healthcare in the region.

"For me, it makes all the sense in the world."

**Mike Lawton is the founder of Lawton Communications Group Ltd and a trustee of Wessex Heartbeat.**

When I first heard of 'NHS Foundation Trusts' my initial thought was 'whatever it is I don't suppose it will make much difference!'.  
Now that I have a better understanding of the concept I am convinced these changes are essential for the future well being of our health system.

As a business man I understand only too well the fundamental principle of giving customers exactly what they want. NHS Foundation Trusts will do just that. Patients and hospital staff together will be empowered to deliver services that are relevant and important to their local communities needs. In future each and every one of us can play our part in helping to make Foundation Trusts a success.



**Alan Whitehead is MP for Southampton Test.**

He said: "I am pleased to support this application and I hope that people in this city, and the wider region, will make the most of this opportunity to be involved and have a say in the future of their NHS"

**Roy Stubbs is chairman of Southampton Hospital Radio, which uses volunteers to broadcast original programming and request shows to Southampton General Hospital and the Princess Anne Hospital.**

He said: "Being closely involved with local hospitals for over 25 years as the chairman of Southampton Hospital Radio, I am delighted to be supporting the Foundation Trust project.

"The hospital will still be managed by the efficient and professional board of directors, but the new board of governors will include local people and hospital staff as elected representatives.

"Governance from the patients and staff rather than from Government headquarters will surely lead to better local services and facilities in the future.

"Just as we ask patients for a record request to be played on the radio, so it will become possible for the Foundation Trust governors to ask the patients and staff what they require from our free national health service."

**Professor Bill Wakeham is Vice-Chancellor of the University of Southampton, which works closely with Southampton University Hospitals Trust, developing the Trust's status as a research and teaching hospital.**

He said: "NHS Foundation Trusts are a completely new kind of organisation, at the heart of the Government's commitment to devolution and decentralisation in public services.

"Foundation Trust status will enable Southampton's specialist and general hospital services to be far more responsive to the needs of local patients, giving the Trust freedom to develop new ways of working that reflect local needs and priorities.

"This is an important step forward for the hospital, and for us as a key partner. It will allow us to build our research links and to develop specialist services at the leading edge of medicine, which will treat patients from across the south of England."





**Tony Broomes is development officer at Southampton's African-Caribbean Centre, which serves the city's Afro-Caribbean population of around 2,000 people.**

He said: "Afro-Caribbeans are traditionally under-represented in areas like health – and yet we need to have a voice to ensure that our needs are met.

"We have different health problems, different ailments – such as sickle cell disease, which predominantly affects black people. People making decisions about healthcare need to understand where we're coming from, they need to understand that our diet, our background, means we have different issues.

"I would urge the black community to get involved in the Foundation Trust bid. Sign up to become members, because we need to have a voice. There's no two ways about it. We need to be listened to, and our problems need to be tackled."

**Annette Davis works for SCRATCH (Southampton City and Region Action to Combat Hardship), a Christian charity that operates various anti-poverty projects such as Basics Bank and Dorcas Project with the aim of relieving the effects of poverty for families and individuals with recognised needs.**

She said: "Our clients are people who are suffering the effects of poverty – whether it's long-term needs or an immediate instance of poverty. It's really important for these people that healthcare is free and delivered in the place where they need it".

"People perceive that southern England is a fairly wealthy area, but there are pockets of poverty – particularly on estates and in inner city Southampton".

"I hope that as a Foundation Trust, Southampton Hospitals Trust will be better able to recognise this and shape services according to need. There is potential for people who want to become involved to make a real impact on health provision."



**John Denham is MP for Southampton Itchen.**

He said: "Foundation trusts have a reputation for being the top performers in the NHS and this application is an endorsement of the hospital and its highly dedicated staff.

"I am pleased to support the hospital in this process and would urge people to get involved and register for membership."

**Peter Marsh-Jenks is Chair of Southampton City Councils Public Health Scrutiny Panel.**

He said: "It is good news for every-one who relies on our local NHS that, following concerted management action, Southampton University Hospitals Trust is now on a sound financial footing that enables it to apply for Foundation status."

# Questions

## How to tell us what you think

We want to know your thoughts and feelings about the plans we have set out in this document. Please take the time to fill out our feedback form, which you can send to us using the freepost address and envelope provided. Alternatively you can give us your feedback online via our web site, which is at [www.suht.nhs.uk](http://www.suht.nhs.uk). If you require assistance or would like more information please contact the Foundation Trust office on 023 8079 5199, or email [ft@suht.swest.nhs.uk](mailto:ft@suht.swest.nhs.uk)

### Questions you might like to think about:

#### ...on our service vision

1. Does our service vision sound right to you?

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2. What other areas would you wish to see us concentrating on?

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3. Are there other services you would like us to consider developing in the future?

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**4.** What do you think would be the best way for us to communicate our service vision with our community?

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...on our governance arrangements

**1.** What would attract you to become a member of the Foundation Trust?

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**2.** As a member of the trust, how would you want to be kept informed about things that are happening in our hospitals e.g. regular newsletter (how often?), web site, meetings etc

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**3.** How do you think the trust can best make sure that the Members' Council is representative?

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**4.** Should the trust adopt the name of University Hospital Southampton NHS Foundation Trust, or another name?

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...any other comments

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# Application

## Be part of our future

### Membership application form

To register as a member please complete this form and return it using the freepost envelope provided. If you would like help or require translation please call **023 8079 5199**.

For more information visit our web site at **www.suht.nhs.uk** or email **ft@suht.swest.nhs.uk**

#### Section 1. Your contact details:

Title: (please circle one) Mr/Mrs/Miss/Ms/Dr/Other (please state).....

First names:.....

Surname:.....

Full address:.....

..... Postcode:

Home telephone number: (inc. local area dialing code)

Mobile:

Email address:.....

(this will be the most effective way of communicating with you)

Do you have any special information requirements?

Audio tapes  Large print  Other (please state).....

## Section 2. Making the most of your membership

As a member I would like to: (please tick the boxes that apply to you)

- Attend meetings and open days
- Take part in workshops and focus groups
- Find out about becoming a volunteer
- Get involved in fundraising
- Consider standing for election to be a council member
- Comment on service developments and improvements
- Help develop better information for patients and their carers
- Help to recruit more members
- Be consulted on any changes to the Trusts' constitution

The services I am most interested in are (please state): .....

.....

please return your form to :

NHS Foundation Trust Office  
FREEPOST  
RRHK-AGEE-KJLY  
Patient Support Service  
Southampton University Hospitals NHS Trust  
Tremona Road  
Southampton  
SO16 6YD

## Section 3. About you

The details you supply will help us ensure our membership is representative of the communities we serve.

What is your date of birth?

(You must be at least 16 years of age to apply for membership)

Are you male or female?  male  female

Your ethnic group: (please tick one box as appropriate)

- White:  British  Irish  Other White
- Black or Black British:  Black  Caribbean  Black African  Other black
- Asian or Asian British: Indian  Pakistani  Bangladeshi  Other Asian
- Chinese or other ethnic group:  Chinese  Other ethnic group
- Mixed:  White & black Caribbean  White & black African
- White & Asian  Other mixed background
- Not stated

## Section 4. Your signature

Signed

Date

**Data Protection.** The information you supply will be protected in accordance with current data protection legislation and will only be used in relation to the business of the Foundation Trust and its charity. We may combine your data with information from other parts of the organisation where it is relevant to do so. Your details will be treated confidentially and will not be disclosed to third parties without your prior consent, except to suppliers that process data on our behalf under equivalent conditions of confidentiality. You have the right to request that your information is not included in the public Register of Members. Details will be sent with confirmation of your membership.

# How to reply

Simply complete the two tear-out forms, put them in the enclosed envelope and post them. There is no need to use a stamp.

If there is no envelope attached, please post replies to:

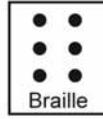
NHS Foundation Trust Office  
FREEPOST  
RRHK-AGEE-KJLY  
Patient Support Service  
Southampton University Hospitals NHS Trust  
Tremona Road  
Southampton  
SO16 6YD

# www.suht.nhs.uk

For a translation of this document, an interpreter or a version in

large print

or



or



please call

**023 8079 4688**



Assistance with the key points of this document can be made available in written or spoken form. For further advice, please call 023 8079 4688.

#### Polish

Dostępna jest pomoc ustna lub pisemna z wyjaśnieniem głównych punktów dokumentu. O dalszą poradę proszę się skontaktować na number podany poniżej

#### Punjabi

ਇਸ (ਡਾਕੂਮੈਂਟ) ਕਾਗਜ਼ਾਤ ਦੀ ਲਿਖਤੀ ਰੂਪ ਵਿੱਚ ਅਤੇ ਪੜ ਕੇ ਸੁਣਾਉਣ ਵਾਸਤੇ ਵਿਆਖਿਆ ਸਾਡੇ ਪਾਸ ਮੌਜੂਦ ਹੈ। ਹੋਰ ਜਾਣਕਾਰੀ ਲਈ ਕਿਰਪਾ ਕਰਕੇ ਹੇਠ ਲਿਖੇ ਟੈਲੀਫ਼ੋਨ ਨੰਬਰ ਤੇ ਫ਼ੁਨ ਕਰੋ।

#### Gujarati

આ દસ્તાવેજની (ડૉક્યુમેન્ટ) મૂખ્ય વિગતો સમજવા માટે મદદ મળી શકે છે, અને તે આપને લેખિત અથવા સાંભળી શકો તેવી રીતે મળી શકશે. વધ માહિત્તી માટે નીચેના ટેલિફોન નંબર ઉપર સંપર્ક કરવા વિનંતી છે.

#### Hindi

इस कागज़ात के मुख्य विषयो पर आपको लिखती और जवानी रूप से सहायता मिल सकती है। अधिक जानकारी के लिए कृपया नीचे लिखे टेलीफोन नम्बर पर सम्पर्क करें।

#### Bengali

এই প্রমানপত্রের মূল বিষয়গুলি স্বল্পক্বে সহযোগিতা পাওয়া যাবে, লিখিত ও মৌখিক রূপে। অধিকতর পরামর্শের জন্য নিম্নলিখিত এই টেলিফোন নম্বরটিতে যোগাযোগ করুন।

#### Chinese

對此文件的重点, 我們提供書面或講解形式的語言幫助。關於詳細信息, 請用以下電話號碼聯繫。

#### Urdu

نا تازیواتسد کے مہا تاکنڈ کے رابے ریمہ پآ وکی نابزروای ریرحت تروصد ریمہ ندمہ ہایتسد وہی تکسد ہے - سیسک ہروشمیہد کے ٹیلے چینے ٹیلے کے برمنڈر پ مطبار مٹاقت سیسیرک



Paper: Howard Smith, Greencoat

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