

# UHS Research & Development – Grants & Contracts

## Map of Services

<p><b>Points of contact in R&amp;D:</b></p>	<p><b>Olivia Chalwin, senior contracts manager</b> <a href="mailto:Olivia.Chalwin@uhs.nhs.uk">Olivia.Chalwin@uhs.nhs.uk</a></p> <p><b>Maria Ceron Cervantes, contracts manager</b> <a href="mailto:Maria.Ceron@uhs.nhs.uk">Maria.Ceron@uhs.nhs.uk</a></p> <p><b>Bethan Bennett-Lloyd, grants manager</b> <a href="mailto:Bethan.Bennett-Lloyd@uhs.nhs.uk">Bethan.Bennett-Lloyd@uhs.nhs.uk</a></p> <p><b>Emenere Ette, grants accountant</b> <a href="mailto:Emenere.Ette@uhs.nhs.uk">Emenere.Ette@uhs.nhs.uk</a></p> <p><b>Gbubemi Okon, grants accountant</b> <a href="mailto:Oritsegbubemi.Okon@uhs.nhs.uk">Oritsegbubemi.Okon@uhs.nhs.uk</a></p> <p><b>Denise Morris, grants facilitator</b> <a href="mailto:Denise.Morris@uhs.nhs.uk">Denise.Morris@uhs.nhs.uk</a></p> <p style="background-color: #e0f2f7; padding: 5px; text-align: center;"><b>All grants &amp; contracts enquiries should be sent in the first instance to:</b> <b>General Grants Mailbox: <a href="mailto:ResearchGrants@uhs.nhs.uk">ResearchGrants@uhs.nhs.uk</a></b></p> <p><b>All general R&amp;D enquiries should be addressed in the first instance to:</b> <b>General R&amp;D office: <a href="mailto:ResearchManagement@uhs.nhs.uk">ResearchManagement@uhs.nhs.uk</a></b></p>
<p><b>How UHS R&amp;D supports grant applicants:</b></p>	<p>UHS R&amp;D helps deliver better health and healthcare by ensuring research studies are conducted safely, ethically and efficiently, allowing clinical researchers to focus on their patients and the research question.</p> <p>Support from the R&amp;D is provided free to UHS and UoS researchers.</p> <p><b>Grant funding support:</b> grant income from charities, government and other non-commercial partners is a key driver of innovative research. Whether you are new to clinical research or are an experienced investigator, the grants team is here to provide guidance or signpost support on funding streams, clinical research career pathways, project development, finances, institutional information, public patient involvement and engagement, and training opportunities.</p> <p><b>Finances:</b> all projects start with a grant costing template and the team will work with you to ensure every aspect of your study is captured and appropriately costed. Please allow at least three weeks for financial costings.</p> <p><b>Organisational Information, Statement of Support and Signatories:</b> we can provide information and support where grants require organisational information or support statements. UHS R&amp;D is responsible for organisational sign off on UHS-led grant applications. We liaise closely with the University of Southampton grants teams on joint applications.</p> <p><b>Communications and public engagement:</b> the R&amp;D communications team works to engage public, clinical, industry and policy audiences with our work locally and nationally. They will help you disseminate outputs from your study across a range of media. Public patient involvement (PPI) leads and our PPI lay</p>

	<p>groups can highlight specific issues of interest to research participants.</p> <p><b>Contractual:</b> once funding is secured, UHS R&amp;D ensures that appropriate contractual arrangements are in place with study funders, sponsors, collaborators and additional patient recruitment sites.</p> <p><b>Intellectual Property:</b> intellectual property arising from research grants and clinical studies must be appropriately identified and managed in accordance with contractual arrangements. The R&amp;D Contracts Manager provides support on intellectual property (IP) in grant applications, advising on types of IP which may be created during the course of the research and the appropriate protection and management of the IP which is generated. Support statements from UHS can also be developed in conjunction with the researcher.</p> <p><b>Training:</b> UHS R&amp;D provides training to researchers in the Wessex region on Good Clinical Practice (GCP) and research governance. Other training needs are addressed by the Southampton Academy of Research (SoAR).</p> <p><b>One-to-one meetings: contact the team to arrange a personal meeting with the grants, finance and/or contracts managers</b> to discuss costings, clinical support requirements, intellectual property, sponsorship or any other concerns.</p>
<p><b>Wider R&amp;D support functions:</b></p>	<p>Once funded, UHS R&amp;D continues to support clinical researchers through a wide range of functions:</p> <p><b>Feasibility:</b> by working closely with interested funding partners, researchers and support departments, research facilitators establish the feasibility, resource and funding needs of new projects.</p> <p><b>Finance and costings:</b> the finance and costings team provide financial management services that ensure effective use of commercial and non-commercial income in delivering research in Southampton that optimises patient benefit. The team is responsible for raising invoices and purchase order requests connected with your study, and distributing incoming funds.</p> <p><b>Research Governance:</b> the research governance team ensures that all research studies conducted in UHS follow the law and are carried out to the highest standards, in line with local policies and wider regulations. The team provides expert advice on all aspects of research governance including confirmation of capacity and capability, sponsorship and ethics applications.</p> <p><b>Study Set Up &amp; Delivery:</b> our divisional-specific teams facilitate the efficient set up and delivery of both commercial and non-commercial clinical research. They are responsible for providing confirmation of capacity and capability, processing amendments and adverse events, linking with research nursing teams and other support departments, and for supporting investigators throughout the life-time of their research study.</p> <p><b>Research Nursing:</b> our research nursing team, who ensure successful delivery of clinical research across all specialities, has over 200 members, including research nurses, midwives, allied health professionals (AHP) and clinical trial assistants.</p>