**Education, Training and Career Development Fund**

**APPLICATION FORM**

The NIHR Biomedical Research Centre (BRC) Education, Training and Career Development Fund will support individuals undertaking research into respiratory diseases, critical care, or nutritional aspects of health and diseases. The research should be aligned with, but not necessarily funded by, the respiratory and critical care theme, or the nutrition theme or one of the cross cutting themes (behavioural change, infection and bioinformatics) of the BRC.

Funding is for a maximum of £750 in a 12 month period. The fund primarily aims to support training needs of researchers in the early phases of their career, or research support staff with training and development needs. It will also, in exceptional circumstances, support senior staff if their training and development needs cannot be met elsewhere (e.g. NHS Consultants invited to present BRC supported research at international meetings). For presentations, affiliation with and funding from the BRC must be acknowledged. Applicants must be staff or students of University of Southampton or University Hospital Southampton NHS Foundation Trust.

*NB. For those who have a BRC funded fellowship and provisions made for training and development, this award will not be prioritised for allocation of these funds.*

In addition to the award you will be required to provide feedback on how this funding opportunity has impacted your learning and development. (A feedback form will be sent after your claim has been processed)

**Examples of support include:**

Conference and event fees, travel to other centres, short course fees, or university single module fee and on this occasion open access fees. Conference fees will only be awarded to presenting authors (evidence of abstract acceptance required).

**We will not support:**

Research which falls outside the remit of the BRC, salaries, projects consumables or equipment, mandatory training and development, stipends, living expenses and university fees for higher degree registration, expenses which can be accessed from other sources (e.g. NIHR funded SPARC or IVSA schemes see below).

Individuals who have alternative access to funds e.g. NIHR Academy members by virtue of having been awarded an NIHR Southampton BRC studentship /fellowship who already have a budget for training as part of their studentship/ fellowship, those eligible to apply for funding via NIHR trainee fund.

**Please attach a copy of a short CV (no more than 2 pages); a brief letter of support from your supervisor, if you are a student or your line manager, if you are a postdoc or other member of staff.**

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| **Details of Applicant** |
| Name: |  |
| Contact Address: |  |
| Current Position: |  | Since: |  |
| Higher degree registered for (if appropriate): |  | Since: |  |
| Email: |  | Mobile No: |  |
| Title and Name of supervisor or line manager: |  |
| Supervisor’s email address: |  |
| *(The following information is used for financial purposes only and acts as a guide of which route to follow when claiming.*Please select **one** of the following options below.Who is your primary employer? This is the organisation name which reflects in your payslip.  |
| **Staff member UOS:** Yes No**Staff member UHS:** Yes No |
| If you are not employed by one of these organisations and you are currently pursuing a qualification through the UoS please select the option below.  |
| **Student UOS:** Yes No **Other (details):** |  |
| **Summary of request:** |  |
| Total funding cost |  |
| Date of when is funding needed: |  |
| Breakdown of funding requested. (Max £750). Additional sources of funding if relevant |  |

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| **Justification: (maximum 250 words)**Please write a brief summary to explain why the funding is required and how it will be used. The application might include the following:* How you are contributing to the research of the BRC
* A brief description of your training or development need and how this fund will help meet it.
* How will the funding contribute to your future research and/ or career?
* What funding is already in place?
* Justification for the cost (attach quotes if applicable)
* How this funding will benefit BRC and the care of patients in the future.
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| Brief Summary: |

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| **Previous BRC Support.** *Please provide details of any previous support from the BRC/ Respiratory BRU for* ***you AND your supervisors*** *and include the outcome of such support (e.g. £250 for course that provided knowledge to undertake a systematic review which been published, presented poster at international conference, preliminary data for external grant application, etc).* ***For all outputs please confirm that NIHR BRC/ BRU was acknowledged*** |
| **Title and date of previous support:** |  |
| **Nature of the Awards:**(e.g. course fees, travel support) |  |
| **Outcome of Awards:** (e.g. list of poster presentations or publications, explanation of how your work has improved) |

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| **Signatures** |
| Successful applicants agree to:* Support the BRC, depending on your circumstances and skills e.g., give a short talk at a BRC training meeting, organising a BRC training meeting.
* Include an acknowledgement to the BRC on all publications and presentations resulting from this funding. Please inform BRC of all such research outputs.
* Provide feedback on how this funding opportunity has impacted your learning and development.

**PLEASE ENSURE THAT YOU HAVE ATTACHED THE FOLLOWING DOCUMENTS TO YOUR EMAIL:*** A COPY OF YOUR CV (MAX OF 2 PAGES)
* A BRIEF LETTER OF SUPPORT FROM YOUR SUPERVISOR IF YOU ARE A RESEARCH STUDENT OR POSTDOC, OR FROM YOUR LINE MANAGER IF YOU ARE A MEMBER OF STAFF.
* THIS APPLICATION FORM TO INCLUDE THE BRIEF SUMMARY (MAX OF 250 WORDS)

**Failure to do so will result in your application being rejected**.**Email to:****Soar@uhs.nhs.uk** |
| Signature of applicant |  | Date: |  |
| Signature of supervisor or line manager |  | Date: |  |