**ARIA – Discontinue/delaying – using green pen icon (Nov 2018)**

The green pen icon on the left of the screen can be used to Modify, Delay or Discontinue a regimen, this button is very sensitive and will only respond if the top left of the icon is clicked, above the pen.



**Discontinue –** click green pen icon in the left column, under treatment tab. Select Discontinue from drop down menu



A pop up message will appear – click Yes





**Pending Dose Recordings when discontinuing regimens.**

* **None**
	+ Indicates that*none* of the pending dose recordings will be discontinued and are listed for recording.
	+ The regimen is discontinued, but any approved orders, will remain active until dose administration is completed.
* **All**
	+ Indicates that *all* of the pending dose recordings will be discontinued
	+ All Approved orders with pending dose recordings are inactivated.
* **Starting from effective date (<effective date>)**
	+ Indicates that all of the pending dose recordings with administration dates *that fall on or after the effective date will be discontinued.*
	+ All of the pending dose recordings that have administration dates that fall before the effective date are listed for recording.
* **Starting after the effective date (<next day's date)**
	+ Indicates that all of the pending dose recordings with administration dates that *fall after the effective date will be discontinued.*
	+ All of the pending dose recordings that have administration dates that fall before and on the effective date are listed for recording.

In this example I have discontinued All which will remove all of the doses for drug administration



Click Approve – this pop up appears – click OK



This may take some time depending on how many cycles/doses need to be discontinued, do no click on any other part of the screen, please wait for the process to complete.

**Delay a regimen -** click green pen icon in the left column, under treatment tab. Select Delay from drop down menu

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Enter delay eg 1 week – this will then move all subsequent cycles to be delayed by a week, also enter a reason from the drop down menu.

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Cycle is delayed by 1 week, a red star appear in the left column next to delayed cycle

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